

molly morpeth canaday award

INFORMATION - Volunteer Exhibition Hosting

2019 Molly Morpeth Canaday Award - Painting and Drawing

Required attendance is for a two hour period on your nominated day/days.

The exhibition runs : Saturday 16th February – Sunday 7th April 2019

Venue : Te Kōputu a te whanga a Toi Whakatāne Exhibition Centre, Whakatāne

Volunteer role description: Molly Morpeth Canaday Award – Gallery Visitor Host

- As a Gallery Visitor Host, your role is to welcome visitors to the Molly Morpeth Canaday Award – Painting and Drawing exhibition, offer introductory information and help answer basic exhibition questions (i.e how can I purchase an item, who are the winners?)
- The role is aimed to encourage positive engagement with our community members and visitors to the region, deter interference with the artworks and to keep Te Kōputu staff informed of any inappropriate incidents or behaviour in the galleries (such as touching artworks).
- Prior to the exhibition opening, you will be required to attend a basic induction session. This will include Te Kōputu volunteer procedures, health and safety training and visitor experience guidance. The training will be held at Te Kōputu a te whanga a Toi - Whakatāne Library and Exhibition Centre.
- As Te Kōputu has many functions (library, community hub, and heritage display), you may be asked a variety of questions from visitors while in galleries. Your induction will include how to manage these queries and direct them to the correct people / staff.

MMCA Co-ordinator
Heather Hourigan
hghourigan@gmail.com

Expressions of interest form next page>>>>>>

2019 MOLLY MORPETH CANADAY AWARD – WEEKS Mon – Fri only

- WEEK 1 - MON 18 Feb – FRI 22 Feb
- WEEK 2 - MON 25 Feb – FRI 01 Mar
- WEEK 3 - MON 04 Mar – FRI 08 Mar
- WEEK 4 - MON 11 Mar – FRI 15 Mar
- WEEK 5 - MON 18 Mar – FRI 22 Mar
- WEEK 6 - MON 25 Mar – FRI 29 Mar
- WEEK 7 - MON 01 Apr – FRI 05 Apr

I am available on this week/these weeks: Please circle the week number

WEEK 1, 2, 3, 4, 5, 6, 7

I am available on these days: Please circle

MON TUE WED THUR FRI ANY DAY

My preferred shift: Please circle

10 am – 12 noon : 12 noon – 2 pm : 2 pm – 4 pm : Any time

I am available to do multiple shifts. Please circle

Yes / No

Please indicate your preference:

eg - As many as possible - twice a week - once a week - once a fortnight - the odd occasion when it suits me.

My preference is

Name

Email.....

Phone

SignedDate.....

Please return this form to the Molly Morpeth Canaday Award Co-ordinator,
Heather Hourigan, c/- Arts Whakatane, PO Box 599, Whakatāne
Email: hghourigan@gmail.com